



CITY OF ATLANTA

Job Announcement

FINANCIAL ANALYST, SENIOR

STARTING SALARY: \$41,816

Salary Grade: 21

Applications Accepted From: December 19, 2005 until Vacancy is Filled or January 13, 2006

Minimum Job Requirements

Persons applying must have graduated from an accredited college or university with a bachelor's degree in accounting, finance, business/public administration or a related field and have three years of progressively responsible experience in accounting, financial analysis, or budget management or possess an equivalent combination of education, training, and experience.

Duties of the Job:

This employee performs budgetary development and analysis for an assigned department; monitors departmental expenditures of funds and approves needed changes as required; performs organizational, operations, methods and other analytical and financial studies; prepares detailed reports and findings and recommends changes which will effect improved efficiency and quality of services; assists in economic analyses; may be responsible for financial review of major financial programs; may supervise other staff as assigned; etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30335-0306.

Phone: (404) 330-636

www.atlantaga.gov

FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

UNCLASSIFIED POSITION: APPLICANTS WHO MEET THE ABOVE REQUIREMENTS WILL BE FORWARDED TO THE APPROPRIATE DEPARTMENT FOR EMPLOYMENT CONSIDERATION. THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS THEY DEEM MOST APPROPRIATE FOR THE POSITION. LETTERS WILL NOT BE MAILED TO INDIVIDUAL JOB APPLICANTS.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

THIS POSITION REQUIRES THE SUCCESSFUL COMPLETION OF A BACKGROUND INVESTIGATION THAT INCLUDES, BUT IS NOT LIMITED TO, AN ARREST RECORDS CHECK, VOICE STRESS ANALYSIS, EMPLOYMENT HISTORY CHECK, DRUG TESTING, ETC.

12/19/05

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